Auditing And Ethics - Chapter 1 Nature, Objective and Scope of Audit

1.1 ORIGIN OF AUDITING

- Auditing has been in existence since ancient times in many societies of world including India.
- The reference to auditing is found in *Kautilya's Arthshastra* in 4th century BC, it talks about fixed accounting year, a process for closure of accounts and auditing the same.
- There were concepts of periodical checking, verification as well as reference of misstatements in financial statements due to abuse of power even in those times.
- The word "audit" originates from Latin word "audire" meaning "to hear."
- In medieval times, auditors used to hear the accounts read out to them to check that employees were not careless and negligent.
- Industrial revolution in Europe led to expansion in volume of trade and consequently demand of auditors.
- the first Auditor General of India was appointed in British India in 1860. Later, office of Auditor General was given statutory recognition. Presently, Comptroller and Auditor General of India is an independent constitutional authority responsible for government audits.
- The ICAI was established as a statutory body under an Act of Parliament in 1949 for regulating the profession of Chartered Accountancy in India.

1.2 MEANIN	MEANING AND NATURE OF AUDITING			
Definition as per ICAI	 An Audit is an <i>independent examination</i>, of <i>financial information</i>, of any <i>entity</i> whether profit oriented or not, and irrespective of its size or legal form, when such an examination is conducted with a view to expressing an <i>opinion</i> thereon. 			
Analysis of meaning of Auditing Independent Examination		 Independence implies that the <i>judgement</i> of a person is <i>not subordinate</i> to the wishes or direction of the person who have engaged him. The auditor should be independent of client so that he can form an <i>opinion without being affected</i> by any influence. Independence increases auditor's ability to act <i>objectively without any bias</i>. There are certain <i>statutory provisions</i> to ensure that auditor shall be independent. For example, in the Companies Act, 2013 there are specific provisions where a Relative of Director or a shareholder who is a CA can not be appointed as an auditor. If auditor maintains high degree of independence, <i>credibility</i> of financial statements is enhanced. Independent audit report will be accepted & respected by all <i>stakeholders</i>. 		
	Financial statements	 Auditor's opinion is on financial statements including Profit and loss account, Balance sheet & Notes to accounts. The <u>preparation</u> and <u>presentation</u> of financial statements is the responsibility of the <u>management</u> of entity. 		
	Entity	 His client can be <i>any entity</i> whatever is the legal form i.e. it may be proprietorship, partnership, trust, or company etc. The entity may be profit oriented or a charitable one like NGO. The client can be a small, medium, or big enterprise. 		

	 ■ The purpose of audit is to express an opinion on the financial statements. The auditor expresses an opinion on financial statements in a written audit report. ■ To express his opinion, he shall see that financial statements would not mislead anybody by ensuring that: - ▶ the accounts have been drawn up with reference to entries in the books of account; ▶ the entries in the books of account are adequately supported by sufficient and appropriate evidence; ▶ none of the entries in the books of account has been omitted in the process of compilation; ▶ the information conveyed by the statements is clear and unambiguous; ▶ the financial statement amounts are properly classified, described, and disclosed in conformity with applicable accounting standards; and ▶ the statement of accounts presents a true and fair picture of the operational results and of the assets and liabilities. 	
Auditing provides	 Its basic nature lies in providing confidence to users of financial statements. 	
assurance	Such an assurance lends <i>credibility</i> to financial statements.	
	• Audited financial statements provide <i>confidence</i> to users that financial information reflected in	
	financial statements can be <i>relied</i> upon.	
By whom	In India, audit is to be conducted by a professional having good accounting & auditing background. A	
	chartered accountant having certificate of practice is eligible to conduct audit.	

1.3 BENEFITS OF AUDIT-WHY AUDIT IS NEEDED?

- Audited accounts provide *high quality information*.
- It gives *confidence to users* that information on which they are relying is qualitative and applicable Auditing Standards have been followed.
- In case of companies, the financial statements are prepared by the management consisting of directors. As shareholders are owners of the company, they need an independent mechanism to check if the financial information is qualitative and reliable. Hence, their interest is safeguarded by an audit.
- An audit acts as a moral check on employees from committing frauds for the fear of being discovered by audit.
- Audited financial statements are helpful to government authorities for determining tax liabilities.
- Audited financial statements can be relied upon by lenders, bankers for making their credit decisions i.e. whether to lend or not to lend to a particular entity.
- An audit may also detect fraud or error or both.
- An audit reviews existence and operations of various controls operating in any entity. Hence, it is useful at pointing out deficiencies.

1.4 AUDIT- MANDATORY OR VOLUNTARY?

- Auditing is not always legally mandatory.
- There are entities like companies which are compulsorily required to get their accounts audited under law.
- Even non-corporate entities may be compulsorily requiring tax audit of their accounts under tax laws. For example, in India, every person is required to get accounts audited if turnover crosses certain threshold limit under income tax law.
- Some entities like schools may be required to get their accounts audited for the purpose of obtaining grant or assistance from the Government.
- However, Auditing is not always mandatory.
- Many entities may get their accounts audited voluntarily because of benefits from the process of audit. Many such concerns have their internal rules requiring audit due to advantages of an audit.

1.5 RELATIONSHIP OF AUDITING WITH OTHER DISCIPLINES -		
INTERDISCI	PLINARY NATURE OF AUDITING	
Accounting	 (a) Auditor provides <i>opinion</i> on financial statements. (b) For this, he shall <i>review</i> & <i>evaluate the financial statements</i>. (c) Thus, he should have thorough & sound <i>knowledge about accounting principles</i> & form and contents of financial statements. (d) It requires complete <i>expertise</i> of accounting concepts. 	
Mathematics	 (a) Auditor deals with financial figures & amounts that appear in financial statements. (b) It requires knowledge of calculation procedure involved in computing various items for e.g., deprecation, provision for tax etc. (c) He has to make comparisons & perform ratio analysis. Thus, a good hand on maths is required. 	
Statistics	 (a) Sampling is an important auditing technique. (b) For drawing random sample, he requires knowledge of probability theory & various statistical concepts. 	
Economics	 (a) Before conducting audit, auditor needs to obtain knowledge about overall business & economic environment affecting the client. (b) Thus, economic concepts are required to perform auditing in a meaningful way. 	
Law	 (a) Auditor has to <i>check</i> transactions w.r. t <i>conformity with law</i>. (b) Thus, he should have sound knowledge of laws affecting the client. 	
Computer information system and Data Processing	 (a) Now a days, most of the <i>clients maintain</i> their accounts in computer information system. (b) Thus, <i>working knowledge</i> on computer is required for auditors to conduct audit in an effective way. (c) EDP auditing is also developing as a discipline. 	
Production and other management areas	 (a) Auditor should understand the <i>business being run by the client</i>. (b) Knowledge about the <i>production process, costing system</i> and <i>terminology</i> is useful for better communication between the auditor and the management. 	
Behavioural science	 (a) Auditor has to deal with <i>many personnel</i>. (b) He has to <i>obtain explanation</i> from client's staff & management. (c) Moreover, he shall <i>direct & supervise</i> his own audit staff. (d) He should have <i>tact</i> of getting along with people. 	
Financial management	 (a) He should have knowledge of <i>financial techniques</i> like ratio analysis, funds flows analysis & working capital management etc. (b) This will help him to <i>understand & evaluate</i> the financial statement in a better way. 	

1.6 DIFFERENCE BETWEEN AUDITING AND ACCOUNTING					
Basis	Accounting	Auditing			
Meaning	Accounting is the art of Recording, Classifying & Summarizing financial Information.	It is Independent Examination of financial information of an entity to express an opinion thereon.			
Function	It records financial aspects of entity	It examines the financial information.			
By whom	Any person having good <i>knowledge</i> of <i>accounting</i> .	Statutory audit can only be conducted by a <i>chartered accountant</i> .			
Principles	As per accounting standards (AS/IND AS)	As per auditing standards (SA)			

Primary responsibility	To <i>maintain</i> accounts & prepare financial statements is the responsibility of management.	To conduct audit in an effective way is the responsibility of <i>auditor</i> .	
Expertise	Accounting expertise.	Accounting & auditing Expertise (both).	
Time of occurrence	Accounts are prepared by the management <i>prior</i> to get them audited.	Auditing is examination of financial information, thus can't be conducted prior to accounting.	

1.7 QUALITIES	S OF AUDITOR		
Integrity	Auditor should be honest, sincere & straightforward while performing his professional duties.		
Independence	 He should not subordinate his judgement to the will of others (client or other person). He should be free of any interest apparently as well as in reality. He should audit the financial statements prepared by the management in unbiased way. 		
Knowledge	 He should have general knowledge of client's business and economic trends etc. Awareness about laws like Taxation laws & Contract Act, Partnership Act, Companies Act etc, is also required. He must continuously update his knowledge to conduct audit effectively. 		
Communication skills	During conduct of audit, he must interact with various officers & staff of organisation & third parties, thus he requires goods oral & written communication abilities.		
Tact	He must be able to deal with different person in different situation. He has to direct & supervise his own staff as well; thus, he should be tactful.		
Judgement	He should be capable to taking firm judgement as to which items are to be checked & what should be the sample size.		
Logical skills	He must be able to analyse & interpret problems so that he can accordingly deal with the same.		
Technical skills	He must have expertise over accounting & auditing matters. He should have exhaustive knowledge of accounting in all its branches. Moreover, he should be aware of latest development in auditing standards so that he can perform audit in effective manner.		
Confidentiality	He should not disclose, confidential information acquired during conduct of his professional duties, to any third party except when Permitted by client or Required by law		
Caution & Patience	Whatever he does, he must do with proper skill & care.		

1.8 OBJECTIVES OF AUDIT As per SA 200 In conducting audit of financial statements, objectives of auditor in accordance with SA-200 "Overall Objectives of the Independent auditor and the conduct of an audit in accordance with Standards on Auditing" are: (a) To obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, thereby enabling the auditor to express an opinion on whether the financial statements are prepared, in all material respects, in accordance with an applicable financial reporting framework; and (b) To report on the financial statements, and communicate as required by the SAs, in accordance with the auditor's findings.

Analysis of Objectives of **Audit**

- (1) Auditor's objective is to obtain a reasonable assurance whether financial statements as a whole are free from material misstatement whether due to fraud or error.
 - Reasonable assurance is not an absolute assurance.
 - Absolute assurance is a complete assurance or a guarantee that financial statements are free from material misstatements.
 - However, reasonable assurance is a high-level of assurance but it is not complete assurance.
 - Audit of financial statements is carried out by the auditor with professional competence and skills in accordance with SAs.
 - Audit procedures are applied, audit evidences are obtained and evaluated in accordance with SAs.
 - On basis of evidences, conclusions are drawn and opinion is formed.
 - It leads to high level of assurance which is called as reasonable assurance but it is not absolute assurance.
- (2) Misstatements in financial statements can occur due to fraud or error or both.
 - The auditor seeks to obtain reasonable assurance whether financial statements as a whole are free from material misstatements, caused by fraud (intentional) or error (unintentional).
 - He shall see effect of misstatements on financial statements as a whole.
- (3) **Obtaining reasonable assurance** that financial statements as a whole are free from material misstatements **enables the auditor to express an opinion** on whether the financial statements are prepared, in all material respects, in accordance with an applicable financial reporting framework.
- (4) The opinion is *reported and communicated* through a written report as required by SAs.

1.9 SCOPE OF AUDIT

- 1. Scope refers to *range or reach* of something.
- 2. The purpose of an audit is to *enhance the degree of confidence of intended users* in the financial statements.
- 3. Users of financial statements are the *stakeholders* which include shareholders, employees, creditors, bankers, customers, government, and regulatory authorities etc.
- 4. Auditor expresses an opinion as to whether the financial statements are prepared, in all material respects, in accordance with an applicable financial reporting framework. This enhances the degree of confidence of the users.

Note: Applicable financial reporting framework means a framework adopted in the preparation and presentation of the financial statements that is acceptable in view of the nature of the entity and the objective of the financial statements, or that is required by law or regulation. (For example, Schedule III of Companies Act,2013.)

The following points are included in the scope of an audit of financial statements:

Coverage of all aspects of entity	•	Audit of financial statements should be organized adequately to cover all aspects of the entity relevant to the financial statements being audited.
Reliability and sufficiency of financial information	•	The auditor should be reasonably satisfied that information contained in underlying accounting records and other source data (like bills, vouchers, documents etc.) provide <i>reliable and sufficient</i> basis for preparation of financial statements.
	•	The auditor makes a judgment of reliability and sufficiency of financial information by making a study and assessment of accounting systems and internal controls and by carrying out appropriate tests, enquiries, and procedures.

Proper disclosure of financial information

- The auditor should also decide whether relevant information is properly disclosed in the financial statements. He should also keep in mind applicable statutory requirements in this regard.
- It is done by ensuring that financial statements properly summarize transactions and events recorded therein and by considering the judgments made by management in preparation of financial statements.
- The management is responsible for preparation and presentation of financial statements makes many judgments in this process of preparing and presenting financial statements. For example, choosing of appropriate accounting policies.
- The *auditor evaluates selection and consistent application of accounting policies* by management; whether such a selection is proper and whether chosen policy has been applied consistently on a period-to-period basis.
- Since financial statements are prepared on the basis of historical financial information.
 Therefore, audit of financial statements is also conducted based upon historical financial information.

1.10 SCOPE OF AUDIT-WHAT IT DOES NOT INCLUDE

- (1) Auditor is not expected to perform duties which fall outside domain of his competence. For example, it is not expected from an auditor to determine suitability and life of civil structures like buildings. These require different skillsets which may be performed by qualified engineers in their respective fields.
- (2) An auditor is not an expert in authentication of documents. The genuineness of documents cannot be authenticated by him because he is not an expert in this field.
- (3) An audit is not an official investigation into alleged wrong doing.
 - He does not have any specific legal powers of search or recording statements of witness on oath which may be necessary for carrying out an official investigation.
 - Audit is distinct from investigation.
 - Investigation is a critical examination of the accounts with a special purpose. For example, if fraud is suspected
 and it is specifically called upon to check the accounts whether fraud really exists, it takes character of
 investigation.
 - The objective of audit, on the other hand, is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, thereby enabling the auditor to express an opinion.
 - The scope of audit is general and broad whereas scope of investigation is specific and narrow.

1.11 INHERENT LIMITATIONS OF AUDIT

The process of audit suffers from certain inbuilt <u>limitations due to which an auditor cannot obtain an absolute assurance</u> that financial statements are free from misstatement due to fraud or error. These fundamental limitations arise due to the following factors: -

Nature of financial reporting

- Preparation of financial statements involves making *many judgments* by management.
- These judgments may involve *subjective decisions* or a degree of uncertainty.
- Therefore, auditor may not be able to obtain absolute assurance.
- One of the premises for conducting an audit is that *management acknowledges* its *responsibility of preparation* of financial statements in accordance with applicable financial reporting framework and for devising *suitable internal controls*.
- However, such controls may not have operated to produce reliable financial information due to their own limitations.

Nature of Audit The auditor obtains audit evidence through performance of audit procedures. However, there are practical and legal limitations on ability of auditor to obtain audit procedures evidence. For example, an auditor does not test all transactions and balances. He forms his opinion only by testing samples. (Practical limitation) Management may not provide complete information as requested by auditor. Auditor cannot force the management to provide complete information as requested by him. (legal limitation) The management may consist of dishonest and unscrupulous people who may themselves be involved in fraud. Frauds are concluded by designing sophisticated and carefully organised schemes. It may produce fabricated documents before auditor. He may accept invalid audit evidence based on unauthentic documents. Moreover, entity may have entered into transactions with related parties. Such transactions may only be paper transactions and may not have occurred in reality. The auditor may be unaware of such relationships or audit procedures may not be able to detect probable wrong doings. Audit is not an official investigation. Not in nature of Hence, auditor cannot obtain absolute assurance that financial statements are free from investigation material misstatements due to frauds or errors. The relevance of information decreases over time and auditor cannot verify each and Timeliness of financial every matter. reporting and A balance should be maintained between reliability of information and cost of obtaining it. decrease in relevance For example, an auditor has been conducting audit of a company since last two years. of information over During these two years, he has sought detailed information from management of company time regarding various matters. During third- year, he chooses to rely upon some information obtained as part of audit procedures of second year. However, it could be possible that something new has happened and that information is not relevant. So, the information being relied upon by auditor is not timely and thus cannot be relied upon. Future events or conditions may affect an entity adversely which may seriously affect the **Future events** ability of an entity to continue its business. The business may cease to exist in future due to change in market conditions, emergence of new business models or products or due to onset of some adverse events.

Therefore, we can say that an auditor cannot provide absolute assurance or guarantee that financial statements are free from material misstatements.

1.12 WHO APPOINTS AN AUDITOR?

- Generally, an auditor is appointed by owners or in some cases by constitutional or government authorities in accordance with applicable laws and regulations.
- For example, in case of companies, its auditor is generally appointed by members in Annual General Meeting (AGM).
- However, in case of government companies, auditor is appointed by Comptroller and Auditor General of India (CAG), an independent constitutional authority.
- In case of the firm, auditor is appointed by partners of firm.
- In some situations auditor may be appointed by a government authority in accordance with some law or regulation.

1.13 AUDIT REPORT IS SUBMITTED TO WHOM

The *outcome* of an audit is written *audit report* in which auditor expresses an opinion.

The report is generally submitted to *person making the appointment*.

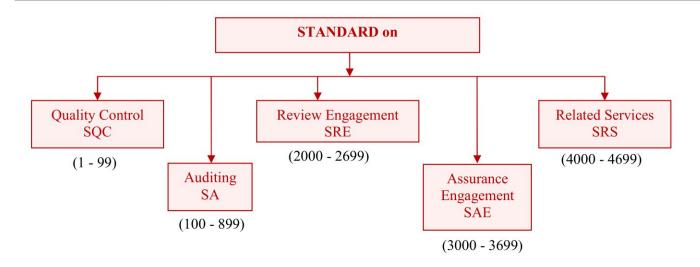
For example, in the case of companies, these are shareholders and in case of a firm these are partners who have engaged him.

1.14 WHAT IS AN ENGAGEMENT			
Meaning	 Engagement means an <i>arrangement to do something</i>. In the context of auditing, it means a formal agreement between auditor and client under which auditor agrees to provide auditing services. It takes the shape of engagement letter. 		
External audit engagements	 The purpose of external audit engagements is to enhance the degree of confidence of intended users of financial statements. Such engagements are also reasonable assurance engagements. For example, in India, companies are required to get their annual accounts audited by an external auditor. Even non-corporate entities may choose to have their accounts audited by an external auditor because of benefits of such an audit. 		

1.15 STANDARDS ISSUED BY AASB UNDER THE AUTHORITY OF THE COUNCIL OF ICAI - ENGAGEMENT AND QUALITY CONTROL STANDARDS

The following Standards issued by the *Auditing and Assurance Standards Board* (AASB) *under the authority of the Council* are collectively known as the Engagement Standards and Quality Control Standards.

Engagement standards	(a) Standards on Auditing (SAs), to be applied in the <i>audit of historical financial information</i> .	
	(b) Standards on Review Engagements (SREs), to be applied in the <i>review of historical financial information</i> .	
	(c) Standards on Assurance Engagements (SAEs), to be applied in assurance engagements, other than historical financial information.	
	(d) Standards on Related Services (SRSs), to be applied to engagements involving application of <i>agreed upon procedures</i> to information, <i>compilation engagements</i> , and other related services engagements, as may be specified by the ICAI.	
Quality control standards	Standards on Quality Control (SQCs), issued by the AASB under the authority of the Council, are to be applied for all services covered by the Engagement Standards as described above.	



	Audit	Review
(1)	Conducted as pe SAs (Standard on Auditing)	(1) Conducted in accordance with SREs (Standard Review Engagements)
(2)	Reasonable assurance engagement. He expresses audit opinion	(2) <i>Limited assurance</i> engagements due to <i>few procedures</i> . He expresses <i>review conclusion</i> .
(3)	Objective is to reduce <i>audit risk</i> to an acceptably low level	(3) To reduce <i>engagement risk</i> to a moderate level performing review procedures.
(4)	SAs on many audit Related issues series (100-899) Examples: SA 570, Going Concern SA 230, Audit Documentation SA-500, Audit Evidence SA-560, Subsequent Events	(4) Examples: SRE 2400 – Engagements to Review Historical financial statements SRE 2410 – Review of Interim Financial Information performed by the Independent Auditor of the Entity

Standards on Assurance Engagements (SAE):

- → SAEs are applicable in assurance engagements which are <u>not "audit" or "review."</u> (on audit SAs, and on review SREs are applicable)
- → Examination of subject <u>matters other than historical financial Information</u>.
- → Examples:
 - SAE 3400, The Examination of prospective financial information.
 - SAE 3402, Assurance reports on controls at a service organisation
 - SAE 3420, Assurance Engagements to report on the compilation of pro forma financial Information included in a prospectus.
- → For instance, SAE 3400, is applicable on Prospective Financial Information (PFI) which is financial information based upon assumptions about the events that may occur in the future and possible actions by an entity. (Not historical information that has occurred in the past)

Standards on Related Services (SRS):

- → Applicable in case of agreed upon procedures, compilation engagements and other related service engagements.
- → Here, a CA does not provide any assurance.
- → Example: -
 - SRS 4400 "Engagements to perform agreed upon procedures regarding financial information" SRS 4410 "Compilation engagements"
- For instance, agreed upon procedures may require the auditor to performs certain procedures as agreed upon (Between auditor and client and appropriate third party, if any) regarding individual items of financial data, like, sales, revenue, accounts receivable, or balance sheet or even financial statements as a whole.
- An engagement in which practitioner may be called upon to assist management with the preparation and presentation of historical financial information without obtaining assurance on that information. Such type of compilation engagements fall in the category of related services and practitioner issues a report clearly stating that it is not an assurance engagement and no opinion is being expressed.

Standards on Quality Control

- → Issued to establish standards and provide guidance regarding a firm's responsibilities for its system of quality control for the conduct of audit and review of historical financial information and for other assurance and related service engagements.
- → SQC 1 has been issued in this regard. It requires auditors/practitioners to establish system of quality control so that firm and its personnel comply with professional standards and regulatory & legal requirements and reports issued are appropriate. (Note: SQC 1 is covered in detail in chapter 11)
- → Its basic objective is that while rendering services, to which engagement standards apply, there should be a system of quality control with in firms to ensure compliance with professional standards/legal requirements.
- → System of quality control ensures issuing of appropriate reports in the circumstances.
- → It is important to note that Standards on Quality Control (SQCs) are to be applied for all services covered by Engagement Standards.

Standard on Auditing		
Introductory matters	100 – 199	
General Principles & Responsibility	200 - 299	
Planning and Risk Assessment	300 - 499	
Audit Evidence	500 - 599	
Using works of others	600 - 699	
Audit Reporting	700 – 799	
Specialized areas	800- 899	

Note: To remember the key words, the scheme of ICAI is as follows (in short):

Audits and Reviews of Historical Financial Information (100-899 Standards on Auditing (SA))

- 100-199 Introductory Matters
- 200-299 General Principles and Responsibilities

SA 200 (overall objectives)

SA 210 (Terms)

SA 220 (Quality control)

SA 230(Documentation)

SA 240(Misstatements)

SA 250(Law and regulations)

SA 260(TCWG)

SA 265 (weakness in I.C.)

SA 299(Joint auditors)

• 300-499 Risk Assessment and Response to Assessed Risks

SA 300(Planning)

SA 315(Risk assessment)

SA 320(Materiality)

SA 330(Responses)

SA 402(Service organisation)

SA 450 (Evaluation of misstatements)

• 500-599 Audit Evidence

SA 500(Evidence)

SA 501(Specific items)

SA 505(External confirmation)

SA 510(Initial engagement- opening balance)

SA 520 (Analytical Procedures)

SA 530(Sampling)

SA 540(Estimates)

SA 550(Related parties)

SA 560(Subsequent events)

SA 570(Going concern)

SA 580(Written representations)

• 600-699 Using Work of Others

SA 600(Other auditor)

SA 610(Internal auditor)

SA 620(Expert)

700-799 Audit Conclusions and Reporting

SA 700(Audit report)

SA 701(Key Audit Matters)

SA 705 (Modifications)

SA 706 (EOM and OM)

SA 710(Comparatives)

SA 720 (Other information)

• 800-899 Specialized Areas

SA 800(Special Purpose framework)

SA 805 (Single financial Statement)

SA 810 (Summary Financial Statement)

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1.16 ASSURAN	CE ENGAGEMEN	T	
Meaning	 "Assurance engagement" means an engagement in which a practitioner expresses a conclusion to enhance the degree of confidence of the intended users other than the responsible party about the outcome of the evaluation or measurement of a subject matter against criteria. It means that the practitioner gives an opinion about specific information due to which users of information can make confident decisions because chance of information being incorrect is diminished. 		
Elements of an	Following elements co	omprise an assurance engagement: -	
Assurance	A three-party	An assurance engagement involves three parties.	
Engagement	<u>relationship</u>	• A <i>practitioner</i> is a person who provides the assurance.	
	involving a	The term practitioner is broader than auditor.	
	practitioner, a responsible party, and intended users	 Audit is related to historical information whereas practitioner may provide assurance not necessarily related to historical financial information. 	
		A <i>responsible party</i> is responsible for <i>preparation</i> of subject matter.	
		• <i>Intended users</i> are the persons for whom an assurance report is prepared. These persons may use the report in making decisions.	
	An appropriate subject matter	 It refers to the <i>information to be examined</i> by the practitioner. For example, financial information contained in financial statements while conducting audit of financial statements. 	
	Suitable <u>criteria</u>	These refer to <i>benchmarks used to evaluate</i> the subject matter like standards, guidance, laws, rules and regulations.	
	Sufficient appropriate evidence	 The practitioner performs an assurance engagement to obtain sufficient appropriate evidence. On the basis of evidences, conclusions are drawn and an opinion is formed by auditor. "Sufficient" relates to quantity of evidence obtained by auditor. "Appropriate" relates to quality of evidence obtained by auditor. 	
		 One evidence may provide more comfort to the auditor than other type of evidence. 	
		• The evidence providing more comfort is qualitative in nature and, thus, appropriate.	
		Evidences should be both sufficient and appropriate.	
	A written assurance report in	• A written report is provided containing conclusion that conveys the assurance about the subject matter.	
	appropriate form	• A written assurance report is the outcome of an assurance engagement.	

Reasonable assurance engagement	Limited assurance engagement
Reasonable assurance engagement provides <i>high level of assurance</i> .	Limited assurance engagement provides <i>lower level of assurance</i> than reasonable assurance engagement.
It performs <i>elaborate and extensive</i> procedures to obtain sufficient appropriate evidence.	It performs <i>fewer procedures</i> as compared to reasonable assurance engagement.
It draws <i>reasonable conclusions</i> on the basis of sufficient appropriate evidence.	It involves obtaining sufficient appropriate evidence to draw <i>limited conclusions</i> .
Example of reasonable assurance engagement is an <i>audit</i> engagement.	Example of limited assurance engagement is a <i>review</i> engagement.

